

# College of Health Sciences – Medical Billing and Coding Specialist

## Academic Progress Sheet 2017 – 2018

**DEGREE: ASSOCIATE IN APPLIED SCIENCE**

**MAJOR: MEDICAL BILLING AND CODING SPECIALIST**

NAME: \_\_\_\_\_

ADVISOR: \_\_\_\_\_

STUDENT NUMBER: \_\_\_\_\_

ANTICIPATED GRAD. DATE: \_\_\_\_\_

**CORE CURRICULUM REQUIREMENTS 24 credits**

<b>Proficiencies:</b>		
*ENG 103	College English I	3
*ENG 104	College English II	3
MAT 140 or higher	Intermediate Algebra or higher	4
<b>Perspectives:</b>		
**UNS 115	Sisu Seminar	1
BIO 171	Anatomy & Physiology I	4
REL/FNS	Religion/Finnish studies	3
Humanities	+COM 101 Intro to Communication	3
Social Sciences	+PSY101 Introductory Psychology	3

\*Must be successfully completed before taking WI courses.  
 \*\*Required for students with less than 24 earned college level credits.  
 +Required for program

**BILLING AND CODING PROGRAM REQUIREMENTS 45 credits**

<b>HEALTH SCIENCE COURSES:</b>		
BIO 172	Anatomy & Physiology II	4
HSC 118	Medical Terminology for Health Care	3
HSC 240	Pharmacology for Allied Health	2
HSC 246	Law & Ethics for Health Professions	2
HSC 260	Pathological Conditions	2
<b>MEDICAL BILLING AND CODING COURSES:</b>		
MAS 205 WI	MA Administrative Procedures	4
MAS 207	Electronic Health Records	2
MAS 215	Intro to Medical Insurance	3
MBC 252	Procedure Coding I	3
MBC 256	Procedure Coding II	3
MBC 262	Diagnosis Coding I	3
MBC 266	Diagnosis Coding II	3
MBC 270	Billing and Coding Externship	4
HCM 442	Health Information Systems	3

**TOTAL CREDITS: 65**

**ADDITIONAL DEGREE REQUIREMENTS**

- Complete at least 24 of the last 30 credits at Finlandia immediately prior to graduation.
- Attain a minimum cumulative GPA of 2.5.
- Complete at least one WI course (MAS 205).
- Attain a minimum grade of C or better in all courses.
- All classes can be taken a maximum of 2 times to achieve the required grades.

## ASSOCIATE IN APPLIED SCIENCE: MEDICAL BILLING AND CODING SPECIALIST 2017 - 2018 SUGGESTED COURSE SEQUENCE

<p><b>FIRST SEMESTER (fall) 15 CREDITS</b></p> <table style="width: 100%;"> <tr><td>ENG 103</td><td>College English I</td><td style="text-align: right;">3</td></tr> <tr><td>Math</td><td>MAT 140 or above</td><td style="text-align: right;">4</td></tr> <tr><td>BIO 171</td><td>Anatomy &amp; Physiology I w/ Lab</td><td style="text-align: right;">4</td></tr> <tr><td>COM 101</td><td>Intro to Communication</td><td style="text-align: right;">3</td></tr> <tr><td>UNS 115</td><td>Sisu Seminar</td><td style="text-align: right;">1</td></tr> </table> <p><b>THIRD SEMESTER (summer) 8 CREDITS</b></p> <table style="width: 100%;"> <tr><td>HSC 246</td><td>Law &amp; Ethics for Health Professions</td><td style="text-align: right;">2</td></tr> <tr><td>MAS 205 WI</td><td>MA Administrative Procedures</td><td style="text-align: right;">4</td></tr> <tr><td>MAS 207</td><td>Electronic Health Records</td><td style="text-align: right;">2</td></tr> </table> <p><b>FOURTH SEMESTER (fall) 13 CREDITS</b></p> <table style="width: 100%;"> <tr><td>HSC 240</td><td>Pharmacology for Allied Health</td><td style="text-align: right;">2</td></tr> <tr><td>HSC 260</td><td>Pathological Conditions</td><td style="text-align: right;">2</td></tr> <tr><td>MAS 215</td><td>Intro to Medical Insurance</td><td style="text-align: right;">3</td></tr> <tr><td>MBC 252</td><td>Procedure Coding I</td><td style="text-align: right;">3</td></tr> <tr><td>MBC 262</td><td>Diagnosis Coding I</td><td style="text-align: right;">3</td></tr> </table>	ENG 103	College English I	3	Math	MAT 140 or above	4	BIO 171	Anatomy & Physiology I w/ Lab	4	COM 101	Intro to Communication	3	UNS 115	Sisu Seminar	1	HSC 246	Law & Ethics for Health Professions	2	MAS 205 WI	MA Administrative Procedures	4	MAS 207	Electronic Health Records	2	HSC 240	Pharmacology for Allied Health	2	HSC 260	Pathological Conditions	2	MAS 215	Intro to Medical Insurance	3	MBC 252	Procedure Coding I	3	MBC 262	Diagnosis Coding I	3	<p><b>SECOND SEMESTER (spring) 16 CREDITS</b></p> <table style="width: 100%;"> <tr><td>ENG104</td><td>College English II</td><td style="text-align: right;">3</td></tr> <tr><td>BIO 172</td><td>Anatomy &amp; Physiology II w/ Lab</td><td style="text-align: right;">4</td></tr> <tr><td>PSY 101</td><td>Introductory Psychology</td><td style="text-align: right;">3</td></tr> <tr><td>HSC 118</td><td>Medical Terminology for Health Care</td><td style="text-align: right;">3</td></tr> <tr><td>REL/FNS</td><td>Religion/Finnish elective</td><td style="text-align: right;">3</td></tr> </table> <p><b>FIFTH SEMESTER (spring) 13 CREDITS</b></p> <table style="width: 100%;"> <tr><td>MBC 256</td><td>Procedure Coding II</td><td style="text-align: right;">3</td></tr> <tr><td>MBC 266</td><td>Diagnosis Coding II</td><td style="text-align: right;">3</td></tr> <tr><td>MBC 270</td><td>Billing and Coding Externship</td><td style="text-align: right;">4</td></tr> <tr><td>HCM 442</td><td>Health Information Systems</td><td style="text-align: right;">3</td></tr> </table>	ENG104	College English II	3	BIO 172	Anatomy & Physiology II w/ Lab	4	PSY 101	Introductory Psychology	3	HSC 118	Medical Terminology for Health Care	3	REL/FNS	Religion/Finnish elective	3	MBC 256	Procedure Coding II	3	MBC 266	Diagnosis Coding II	3	MBC 270	Billing and Coding Externship	4	HCM 442	Health Information Systems	3
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### PROGRAM CHECKLIST

CORE CURRICULUM				MEDICAL BILLING AND CODING PROGRAM REQUIREMENTS			
COURSE	CREDITS	SEM./YR.	GRADE	HEALTH SCIENCE COURSES			
COURSE	CREDITS	SEM./YR.	GRADE	COURSE	CREDITS	SEM./YR.	GRADE
ENG 103	3	_____	_____	BIO 172	4	_____	_____
ENG 104	3	_____	_____	HSC 118	3	_____	_____
BIO 171	4	_____	_____	HSC 240	2	_____	_____
MAT _____	4	_____	_____	HSC 246	2	_____	_____
UNS 115	1	_____	_____	HSC 260	2	_____	_____
REL/FNS _____	3	_____	_____	<b>MEDICAL BILLING AND CODING COURSES</b>			
PSY 101	3	_____	_____	COURSE	CREDITS	SEM./YR.	GRADE
COM 101	3	_____	_____	MAS 205 WI	4	_____	_____
<b>ADDITIONAL DEGREE REQUIREMENTS</b>				MAS 207	2	_____	_____
<input type="checkbox"/> Complete at least 24 of the last 30 credits at Finlandia immediately prior to graduation.				MAS 215	3	_____	_____
<input type="checkbox"/> Attain a minimum cumulative GPA of 2.5.				MAS 217	3	_____	_____
<input type="checkbox"/> Complete at least one WI course (MAS 205).				MBC 252	3	_____	_____
<input type="checkbox"/> Attain a minimum grade of C or better in all courses.				MBC 256	3	_____	_____
<input type="checkbox"/> All classes can be taken a maximum of 2 times to achieve the required grades.				MBC 262	3	_____	_____
				MBC 266	3	_____	_____
				MBC 270	4	_____	_____
				HCM 442	3	_____	_____
				Total credits: 65			
				05/2017			