

IRC Meeting Minutes
Mar 12, 2018, 1:00 PM
Maki Library Conference Room

Attendees: Scott Blake, William Knoblauch, Mark Miron, Rebecca Daly, Paula Roth

Presentation from Jessica Gill and Gina Gelichi from Fiber and Fashion program (ISAD) regarding options available for window coverings. Presented a variety of patterns and clarified that all colors were options. Committee voted on pattern and color options. Students plan to proceed immediately, estimate completion by end of March.

Bill reported a conversation with a student about possibility of replacing/repairing classroom baseboards. Bill will discuss with maintenance, along with inquiring about ceiling tile replacement.

Scott provided update and pricing info on cable raceways in classrooms. Pricing was reasonable. Bill volunteered to update on needs in individual classrooms.

Committee discussed using Workplace as a repository for our excess materials list vs a link on the main website. Advantages discussed were ready availability to all faculty/staff and ease of posting material updates. Concern was expressed over current website support. Rebecca agreed to look into feasibility of transitioning over to Workplace.

Scott reported on viability of conducting student survey over Schoology. He reports there is no option readily available to post such a survey to all student accounts, can only be done by course. He further reports he has a scheduled phone consult with Schoology support, and will inquire further to insure this is not a possibility.

N26/27 was agreed upon as classroom most in need of potential updates. Listed issues include: windows, blinds, heat/temperature control and flooring.

Rebecca offered to follow up on status of Honeywell grant.

Adjourned.

Prepared and submitted by Mark Miron