

**IRC Meeting Minutes**  
Feb 5, 2018, 1:00 PM  
Maki Library Conference Room

Attendees: Scott Blake, William Knoblauch, Mark Miron  
Absent: Rebecca Daly, Paula Roth

Bill updated on window coverings through ISAD. He reports the project has been accepted by several students as an assigned project for a current semester course, which should produce results. He will ask the students to attend the next IRC meeting to update on progress.

Bill offered the suggestion of promoting a “classroom cleanup” event, similar to the campus clean-up run every fall on campus. He suggested discussing with the maintenance department, and perhaps selecting one classroom annually for an update, with volunteers providing necessary labor.

This led to a discussion on maintenance issues, and Bill asked about availability of cable raceways for classrooms where there are loose cables hanging from the ceiling.

This led to an expanded discussion of overall classroom maintenance issues, deferred maintenance concerns, and whether the IRC should seek a designated budget to try to continue our work on one classroom at a time. The consensus was this (a budget) was not necessary to continue using the approach currently employed, of selecting one classroom, putting together a plan of what is required to get it updated, and submitting this plan and expense estimate for consideration at the close of the fiscal year in the hope of having it included in the budget the following year.

Discussion regarding using a discussion on Workplace, vs a spreadsheet for publication of excess resources. It would seem this would provide better exposure (?)

Scott offered that there is not actually a “heatmap” available for the campus, and that one is likely not forthcoming from REMC.

Discussion on WiFi survey was brought up again. Suggestion was made to check out plausibility of running such a survey on Schoology. Scot will check into this. Bill suggested asking Rebecca to design the survey questions, once we move ahead, as he thinks highly of her ability to accomplish this task.

We need to identify the classroom or project we want to propose for this fiscal year, and take steps towards preparing a proposal for inclusion in next year’s budget. Suggestion was made to utilize a student survey to focus this effort as well.

Prepared and submitted by Mark Miron