

FINLANDIA

UNIVERSITY

AY 2017-18 ADVISING COMMITTEE ANNUAL REPORT

THE YEAR IN REVIEW—WHAT HAVE WE ACCOMPLISHED:

Committee Goals (AY 2017-2018)

- Annual Workshop: “Degree Audits Best Practices Training”
 - Hosted over two days on March 28-29.
 - Number of attendees: > 25 faculty and staff
 - Jason Sullivan PPT materials and discussion—Excellent feedback; general impression was that the workshop was very useful.
 - Need to have faculty FILL OUT evaluations at the end of our workshops/brown bags
- Fall Brownbag: “New General Education Program”
 - Jason Oyadomari, Curriculum Committee Chair
 - ~22 people in attendance
 - Excellent discussion
 - Particularly helpful to have
- Student Evaluation of Advising
 - REVISED the survey based on comments from faculty in AY 2017-18.
 - No substantive changes.
 - Not formally adopted by faculty at this time
 - SEE ATTACHED
 - Distribution, reminders, how to help faculty do this in a timely manner.
 - Could have done more to assist faculty in this process—e.g., reminders, suggestions, etc.
 - How many should faculty have for portfolios—NOT ANSWERED, but general rule is one per student per year.
- Advising Team Drive for “advising resources”
 - Made recommendations for additions to University Registrar’s site (IF NOT ALREADY THERE)
 - Pre-FA2016 (Old Gen Ed)
 - Post-FA2016 (New Gen Ed)
 - Include writing intensive courses list, degree sheets, (link) advising forms; etc.

AY 2018-19—PLANNING FOR NEXT YEAR: Ideas and notes from this year

- Review (and possibly revise?) Student Evaluation of Advising FORM
- FALL WORKSHOP FOR NEW ADVISORS BEFORE SPRING REGISTRATION BEGINS
 - Advising Syllabus—What are student vs. advisor responsibilities
 - Empower Review (?)
 - Contacting your advisees
 - Degree Planning
- SPRING BROWN BAG—Student academic planning: Roles and responsibilities of students!
- GENERAL FOCUS FOR YEAR—SHIFTING RESPONSIBILITIES: STUDENTS’ ROLE IN THEIR OWN ACADEMIC PLANNING
- NOTE TO COMMITTEE: WE SHOULD HAVE WORKSHOP AND BROWN BAGS ON MONDAYS AND THURSDAYS!

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FACULTY ADVISING SURVEY

FACULTY ADVISOR NAME: _____ **TODAY'S DATE:** _____

COLLEGE OR SCHOOL _____

Indicate your degree of satisfaction with your advisor's assistance in each topic area. Circle the appropriate responses indicating your satisfaction with services.

1—Strongly Agree 2—Agree 3—Neutral 4—Disagree 5—Strongly Disagree

In my experience:

1	When I contact my advisor, he/she responds within 48 hours.	1	2	3	4	5	NA
2	When I meet with my advisor, I am satisfied with the amount of time he/she spends with me.	1	2	3	4	5	NA
3	My advisor encourages me to come by for help.	1	2	3	4	5	NA
4	My advisor gives me his/her undivided attention.	1	2	3	4	5	NA
5	I am satisfied that my advisor provides accurate information about courses and degree requirements.	1	2	3	4	5	NA
6	My advisor helps me understand why required courses are important for my professional development and future plans.	1	2	3	4	5	NA
7	My advisor considers my goals, abilities, talents, and interests when advising me about courses or programs of study.	1	2	3	4	5	NA
8	My advisor orients me to campus resources.	1	2	3	4	5	NA

Please see the reverse side of this survey to answer three open-ended questions regarding your advisor.

1. What are your advisor's ***strengths*** related to the quality of his/her advising?

2. What could your advisor do to ***improve*** the quality of his/her advising?

3. What aspects of the advising process could be changed or improved?