

FINLANDIA

UNIVERSITY

Minutes

Academic Council

Tuesday, February 13, 2018

12:00 PM

Jutila Room 324 (conference room)

Meeting called to order at 12:03 pm

Action Items

1. Approval of Agenda with the addition of Athletic Luncheon and Summary Activities added to Reports and Announcements.

Motion: Denise Vandeville

Second: Jason Oyadomari

Approved

2. Approval of 1-30-18 Minutes

Motion: Denise Vandeville

Second: Jason Oyadomari

Approved

3. WI Course Proposal –

A) REL 236 Course Revision

Motion: Jason Oyadomari

Second: Denise Vandeville

Discussion:

- Change from a Pass/fail to a graded course to better accommodate students.
- Implementation fall of 2018.

Approved

B) WEL 195 Course Proposal

Motion: Jason Oyadomari

Second: Erin Barnett

Discussion:

- Hiking course - move from a piloted topic course to a board approved course.

Approved

C) WI Courses

REL 250 WI Proposal

NUR 348Z WI Proposal

COM 350 WI Proposal

ENG 252 WI Proposal

ENG 340 WI Proposal

HIS 407 WI Proposal

Motion: Jason Oyadomari moved to approve the list of writing intensive courses.

Second: Denise Vandeville

Discussion:

- There was generalized discussion about class number designations.
- REL 250 WI offers a separate writing intensive class in addition to the non-writing class, no prerequisite.
- ENG 340 WI – Instructor offered to teach an online version if needed.

Approved

D) Lumerit Courses

CTH 232 Biblical Worldview -

ENG 131 Composition and Reading I

ENG 132s Composition and Reading II

HIS 231 Western Civilization I

MAT 150 College Algebra

SPT 232s Essentials of Speech

Motion: Jason Oyadomari

Second: Denise Vandeville

Discussion:

- All Lumerit courses are three credits.
- CC looks at the course content to ensure it is essentially equivalent to our content.

Approved

Discussion Items:

1. Priority Registration for Transfer Students - Erin Barnett
 - To become more transfer friendly, an idea would be to allow transfer students to register after returning students but before incoming freshmen.
2. Learning Solutions Updates – Fredi de Yampert
 - The training session was nuts and bolts.
 - The Deans will be administrators with the courses relevant in their area.
 - FA (Financial Aid) Solutions is a company recommended to assist with financial aid and recruiting online students. They represent the university as enrollment officers and the end game is to bring it back in-house.
 - They get students through the funnel very quickly as online learners.
3. Ins and outs - Erin Barnett
 - Ins and Outs is a marketing data analysis group; they will help us fine-tune our marketing strategies.
4. HLC Update - Fredi de Yampert
 - Philip & Fredi will meet on Friday to merge the two halves of our focused visit report.
 - HLC will be on campus April 23. The focus committee will look at budget, resources, outcomes and enrollment. They will plan to see the business people, assessment committee and various faculty and/or Deans.
 - The full reaffirmation process will take place next March 2019.
5. Lumerit Course Approval Process –
 - With the Lumerit Courses do we establish new course numbers for those courses that do not match our existing courses, or do we just identify them as topics courses?
 - If the Curriculum Committee deems the courses are equivalent, the faculty does not need to approve.
 - We will continue to solicit input from the specialty areas as needed - if specific people in the program area deem the course an equivalent we will abide by our policy, i.e. if it is a new course and needs a new number then it requires faculty review otherwise it does not.
 - Course identification was discussed. Recommendations from last January will be put into place in the fall. H is a hybrid section, the Z recognition will be moved into the section description instead of being part of the class number. This will assist Empower to recognize students who repeat classes.
 - We may want to consider doing the same thing for the directed and independent studies.
6. What an Experience – Denise Vandeville
 - Need to spread the word.

Reports and Announcements

1. VP for Academic Affairs—Fred deYampert
 - a. Summer Institute
 - i. Still generating ideas about summer activities. We are the only small private school that does not do more over the summer.
 - CPR courses for students
 - Ceramics classes
 - Wellness camp
 - Reading camp
 - ii. Should we market to Finnish Marketing Groups?
2. Dean of Students—Erin Barnett -
 - a. Cooperative Center for Study Abroad (CCSA)
 - i. Five students are participating: four are traveling to London and one to Ireland.
 - ii. Working with Beihai to establish a relationship to launch a summer program with Chinese students here in the fall.
 - b. National Honor Society
 - i. Working on dates for the induction ceremony.
 - c. Focus group
 - i. Looking to end of March to gather the focus group.
 - ii. Anonymous input with only demographic information obtained.
 - iii. \$25.00 gift card given to each student who participates in the Yes we Must (YWM) Focus Group (given in conjunction with a grant from the Bill & Melinda Gates Foundation to YWM).
 - iv. Dinner will be provided.
 - d. March 16th high school counselors will be visiting.
3. Registrar—Jason Sullivan
 - a. Scheduling
 - i. Reminder to turn all summer or fall updates into Tracy
 - ii. There will be training on the transfer piece and on placement file back-up.
 - iii. Goal is to get schedules out to everyone for edits/changes by the end of February.
4. Faculty Athletic Advisor—Kevin Manninen
 - a. Faculty Athletic Luncheon
 - i. There was good energy and activity after the lunch.
 - ii. Conversation stemmed from the TLC about the Athletics Committee's function – we have reached out to Monique to see if she will serve as the liaison.
5. Academic Deans' reports
 - a. SCAS—Jason Oyadomari -
 - i. Revising the athletic policy.
 - ii. What is the status, progress and timeline of the anti-plagiarism software?
 - iii. Question about the mental health language policy for syllabi.
 - b. ISB—Kevin Manninen -
 - i. Focusing on interviews for the accounting and marketing candidates.
 - ii. Working on the Helsinki visit itinerary. Troy (Woodson) will talk to students, salespersons, etc.
 - iii. Troy Woodson is representing a network in Finland that will be funneling companies this way.
 - iv. Speaking about ISB at Houghton Rotary
 - v. Will be hosting BPA day on February 14.

- c. ISAD—Denise Vandeville -
 - i. Upper Peninsula Arts Alliance artists will take part in the ArtPrize competition. On February 16, there will be television coverage for the students participating.
 - ii. Trying to recruit a faculty member to serve and represent the Upper Peninsula Art Alliance – no volunteers at this point.
- d. CHS—Fred de Yampert -
 - i. Need to boost enrollment in CHS.
 - ii. PTA is going strong, no summer students for MA and MC has a few students. This program will need to be monitored if we are moving toward accreditation.

Meeting adjourned: 2:23 p.m.

Respectfully submitted,

Laura Shawhan

Administrative Coordinator for Academic and Student Affairs

Attachments:

- AC Meeting Minutes 1-30-18
- REL 236 Course Revision
- WEL 195 Course Proposal
- WI Courses
 - REL 250 WI Proposal
 - NUR 348Z WI Proposal
 - COM 350 WI Proposal
 - ENG 252 WI Proposal
 - ENG 340 WI Proposal
 - HIS 407 WI Proposal
- Lumerit Courses
 - CTH 232 Biblical Worldview
 - ENG 131 Composition and Reading I
 - ENG 132s Composition and Reading II
 - HIS 231 Western Civilization I
 - MAT 150 College Algebra
 - SPT 232s Essentials of Speech