

# FINLANDIA

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## UNIVERSITY

### Minutes

#### Academic Council

Tuesday, March 27, 2018

12:00 PM

Jutila Room 324 (Conference Room)

Meeting called to order at 12:08 p.m.

#### Action Items

1. Approval of Agenda  
Motion: Denise Vandeville  
Second: Jason Oyadomari  
*Approved*
2. Approval of March 13 Minutes  
Motion: Jason Oyadomari  
Second: Kevin Manninen  
*Approved with corrections under ISAD*

#### Discussion Items:

1. Academic Leadership (Deans) Retreat Summer Dates (Fredri)
  - What would we like to do this year? This may be guided by the site team findings.
  - Dates discussed were possibly May 23 and 24 with location possibly at Condo.
2. Professional Development for August (Fredri)
  - Thoughts on whether this should be one day or two half days.
  - Topics?
    - o We may need to do something along the line of HLC preparation or assessment.
    - o FERPA, DSS
    - o Technology in the classroom, video conferencing.
    - o Faculty development
    - o Survey faculty for experiential learning ideas.
  - If we had a full day or two half days we could include new faculty orientation. Dates?
    - o Week of August 13 and meld the new faculty orientation into the process or the week of August 20 so faculty will have time to prep for classes.
  - Full Campus faculty meeting the week before classes start, possibly Monday the 20.
3. April faculty meeting
  - Anything that needs board approval will need to be addressed at this meeting including the Academic Calendar for 2019-2020.
  - The end of the year faculty meeting occurs after the board meeting (May 3) and it begs the question – what do we need to do?
    - o Introduction of new faculty.
    - o Committee updates.

- Videos appropriate to all faculty, edits to the handbook.
  - Provide updates on sustainability. Each committee to look at what they have accomplished over the year, give a report and anticipated tasks for next year.
  - Budget – to help consolidate costs look at a brunch potluck for May 3. Fredi will talk with Tracy Lang.
4. Assessment Update - Denise Vandeville
- The Assessment committee met on March 22 and the committee agreed that the assessment workshop would be on May 9. All faculty will still be here and that will give the smaller groups time to compile, digest and turn in their data before they leave.
  - Presentation ideas were discussed.
5. Student Graduation Concerns - Denise Vandeville
- One potential student that may not pass.
6. LS Courses - Fredi de Yampert
- Additional courses ideas include:
    - Art and design
    - Art/History.
    - Business writing and communication
    - survey of American literature
    - Intro to computer apps
    - Music appreciation.

## **Reports and Announcements**

1. VP for Academic Affairs—Fredi de Yampert
  - Professional Development – Alyson has reviewed all the written insurance modules free of charge.
  - Reminder to coaches that academic advisors will review fall schedules and provide pins. Coaches could provide practice schedules to advisors to coordinate student athlete schedules.
2. Dean of Students—Erin Barnett
  - Focus is on enrollment and online support services.
  - Director of Global Initiatives position has been posted.
  - Working with FA Solutions on a specific contract.
  - Director of online learning position will be posted in the next few weeks. We will determine if this is full time work.
3. Registrar—Jason Sullivan
  - Reminders
    - Progress sheets are due soon
    - Catalog updates needed
    - Registration open for summer and fall
4. Faculty Athletic Advisor—Kevin Manninen/Fredi de Yampert
  - The afternoon social for all faculty and athletics employees went well. Looking at a fall, Christmas/winter and spring celebration.
5. Academic Deans' reports
  - SCAS—Jason Oyadomari
    - Mathematics professor search – six phone interviews scheduled.
    - Psychology position still open.
  - ISB—Kevin Manninen
    - Three out of original seven Finnish students will finish the online pilot courses. There are things that need to be identified as well as weaknesses and strengths of this pilot program that will need to be touched on.

- Baurevic grant – Looking at the Lanschool system, a software teaching system also Fillmore video editing software as well as a couple of other items.
- BUS206 has 19 community members. Other ideas include video and streaming conferencing. Computer lab may need to be reconfigured and we should talk with REMC about an estimate on what it would cost.
- New faculty – an offer will be made to Laura Seiders for the accounting instructor.
- Marketing Candidate final interview and a teaching demonstration is scheduled.
- Mesensei program is winding down. This has been a pilot project for BUS 141, business communications.
- ISAD—Denise Vandeville
  - Juried Student show on March 29. Fashion show in the theater at that time. The awards were given, including faculty awards, yesterday.
  - Ginny Brewer of the UP Arts Alliance attended the meeting in Marquette on behalf of Finlandia. We will host that group on campus in September.
  - Planning Beihai Visit
  - Developing 2+2 with Delta College.
- CHS—Fred de Yampert
  - PTA has a full class next fall with two more than the 18, which allows for attrition.
  - Need to develop new strategies for attracting Medical Assistants. Perhaps dual enrollment jumpstart, online or on campus.
  - If we implemented Health information management it would require a new hire who could in turn oversee that program and Medical Billing and Coding.
  - Jason will hold an Advising workshop to assist with electronic progress sheets.
  - Just a reminder about the Student forum on Thursday at lunch in the cafeteria.

**Attachments:**

- AC Meeting Minutes March 13, 2018