

### **UNOFFICIAL WITHDRAWALS**

Students who discontinue their enrollment at the university without following the complete withdrawal process will be considered to have unofficially withdrawn. The last date of attendance will serve as the student's unofficial withdrawal date and will be determined by one or a combination of the following criteria:

- Lack of attendance in classes using the last date of recorded attendance by faculty
- Late notification of a school official by which the student notifies a university official that he or she is leaving past the deadline for a complete withdrawal
- Vacating residential housing, upon confirmation that the student is not attending classes

If the last date of attendance cannot be determined using the above criteria, the university will use the midpoint of the semester (50%) as the student's official end-date.

Students who completely withdraw from the university without following the complete withdrawal process will be assigned a grade of "F" in each of their courses as per the Complete Withdrawal Policy.