



Position Description: Assistant/Associate Professor, Accounting

Title: Assistant/Associate Professor of Accounting
Department: International School of Business (ISB)
Supervisor: Dean, International School of Business
Category: Faculty / tenure- track
Status/Type: Full-time (8-month) / Professional - Exempt

Position Summary:

The Assistant/Associate Professor of Accounting will primarily teach accounting and finance courses, which will include principles of accounting and upper-level accounting courses, plus other business courses as assigned by the ISB Dean. The Assistant/Associate Professor of Accounting will advise accounting and other business majors and be responsible for enrollment growth of the Accounting major. Curriculum development, university service, professional development, and other duties may be as assigned in accordance with the faculty handbook. The position will begin in August 2016.

Required Qualifications:

1. MBA or Masters of Accountancy (MAcc).
2. Demonstrated interpersonal and communication skills.
3. A willingness to advise and assist students in their career development.
4. A desire to lead the expansion of Finlandia's accounting program and the International School of Business as a whole.
5. For appointment at the Associate level, significant prior accounting teaching experience at a college or university with excellent teaching evaluations.

Desired Qualifications:

1. An earned doctorate in accounting or finance.
2. Professional certification (CPA, CMA, CFA).
3. Student advising experience at a college or university
4. Real-world work experience in an accounting firm or as a managerial accountant.
5. Desire and/or experience teaching and integrating practical accounting applications in addition to accounting theory and techniques into the curricula
6. Knowledge of Quickbooks and other relevant accounting software
7. Experience teaching online courses and familiarity with online learning environments

Essential Responsibilities:

1. Teach assigned accounting and finance courses and related courses in the ISB's bachelor of business administration (BBA) degree program
2. Work with adjunct accounting instructors to develop their courses and the accounting concentration
3. Supervise ISB student internships.
4. Assist the ISB Dean in maintaining relationships with local and regional accounting and other firms in order to develop and promote academic collaborations including student projects, internships, placement opportunities and other mutually beneficial collaborations.
5. Advise accounting and other business students by providing academic guidance, support for development of professional practice skills, and other assistance.
6. Participate in evaluation and development of the BBA program curriculum.
7. Lead, supervise, motivate, and mentor students and provide uncommon attention to their educational development.
8. Perform various administrative duties as required or assigned.
9. Maintain and safeguard confidential data.
10. Participate in professional development and service activities.
11. Participate in student recruitment and retention efforts.
12. Adhere to university policies and procedures.
13. Work collegially and professionally with students, faculty, staff, and external constituents.
14. Support the institutional identity and mission of Finlandia University as "a learning community dedicated to academic excellence, spiritual growth, and service."
15. Perform other duties as required, as assigned by supervisor, or in accordance with the faculty handbook.

Application Procedure:

Mail or e-mail a letter of application describing qualifications for the position and interest in teaching at a small liberal arts university, along with resume or curriculum vitae, copies of graduate transcript(s), and names of three professional references to:

Liz Williams
Human Resources Specialist
Finlandia University
601 Quincy St.
Hancock, MI 49930
Liz.williams@finlandia.edu

A review of applications will begin immediately. Applications will be accepted until the position is filled.

As a learning community Finlandia University recognizes and affirms the dignity and worth of all people and cultures. We will strive to provide an institutional climate that does not perpetuate or tolerate forms of discrimination. We are committed to recruiting, developing and retaining a qualified and diverse faculty, staff and student body.

Finlandia University does not discriminate on the basis of race, color, national origin, sex/gender, age, disability, religion, veteran status, familial status, height, weight, socio-economic status, sexual orientation, genetic information, or any other category protected by applicable law in admissions, employment, athletics, programs, and activities. The following person(s) has been designated to handle inquiries regarding the non-discrimination policies or gender equity concerns:

Karin Van Dyke
Title IX Coordinator
(906) 487-7344
Karin.vandyke@finlandia.edu

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